



# EDUCATOR ASSISTANT CARING FORM

## Division 8 Family day care educator assistant

### Reg 144 Family day care educator assistant

- 1) An approved provider of a family day care service may approve a person to assist a family day care educator in providing education and care to children as part of a family day care service in the circumstances set out in sub regulation.
- 2) An approved family day care educator assistant may assist the family day care educator by—
  - (a) in the absence of the family day care educator, transporting a child between the family day care residence or approved family day care venue and—
    - (i) a school; or
    - (ii) another education and care service or children’s service; or
    - (iii) the child’s home; and
  - (b) providing education and care to a child, in the absence of the family day care educator, in emergency situations, including when the educator requires urgent medical care or treatment; and
  - (c) providing education and care to a child, in the absence of the family day care educator to attend an appointment (other than a regular appointment), if—
    - (i) the absence is for less than 4 hours; and
    - (ii) the approved provider of the family day care service has approved that absence; and
    - (iii) notice of that absence has been given to the parents of the child; and
  - (d) providing assistance to the educator while the educator is educating and caring for children as part of a family day care service.
- 3) An approved provider must not approve a person under subregulation (1) unless the family day care educator provides the written consent of a parent of each child being educated and cared for by the educator to the use of the assistant in the circumstances set out in subregulation (2).

Primary Educator’s name: \_\_\_\_\_ Educator Assistant’s name: \_\_\_\_\_

Date care took place	Names of children in care that day	Time care started	Time care ceased	Parent notified (✓ tick)	Office notified (✓ tick)



Date care took place	Names of children in care that day	Time care started	Time care ceased	Parent notified (✓ tick)	Office notified (✓ tick)

Please make available for ESO visit. Please forward form to office with timesheets weekly.