



## Authorisation Form for Excursions

Excursion Information	
Child/ren Name:	
Educator:	
Date of excursion:	
Scheduled time of departure from setting:	
Scheduled time of arrival back at setting:	
Description of the proposed destination:	
Reason for the proposed excursion:	
Method of transport to the destination	
Your child will participate in the following activities:	1. _____ 2. _____ 3. _____
Anticipated number of children:	
Anticipated number of staff members and any other adults who will accompany and supervise	
Anticipated ratio of educators attending the excursion to the anticipated number of children:	
A risk assessment has been prepared for this excursion and is available at the setting upon request	<input type="checkbox"/> yes

Parental Authorisation for the proposed excursion	
I _____ (insert parent name) hereby give permission for my child _____ (insert child's name) to attend the proposed excursion.	
Signed:	Date: