



Shop 8, Cinema Complex, Leichardt Tce, Alice Springs NT 0870
 PO Box 1764, Alice Springs NT 0871 ABN 17 545 918 172
 Provider No: 555001695s
 Telephone (08) 8952 3406 facsimile (08)8952 3010
 Email: office@asfdc.org.au
 Website: www.asfdc.org.au

EDUCATOR ASSISTANT APPLICATION FORM

Applicants First Name:	
Middle Name	
Surname	
Date of Birth	
Residential Address	
Postal Address	
Telephone	
Email Contact	
Primary Educator's Name	
Relationship to Primary Educator	

Have you any health problems or disabilities that will affect your ability to provide care?

YES NO (Please circle)

If yes, details please

Are you currently employed?

YES NO (Please circle)

Document Site: O:\Forms\ Educator Assistant Application Form	Administered: Administration Officer	Next Reviewed: 22 January 2016
Approved: Scheme Manager	Date Printed: 22 January 2015	Page 1 of 2

If yes, what hours would you be available in your capacity as an Educator Assistant?

Have you familiarised yourself with the policies and procedures of Alice Springs Family Day Care Inc?

YES NO (Please circle)

The Co-ordination Unit will require the following prerequisites completed before becoming an Educator Assistant:

- Working with Children Card (Volunteer) (Ochre Card)
- Criminal History Check
- First Aid Certificate (HLTAID004 which includes Anaphylaxis & Asthma training) or
- First Aid Training
- Anaphylaxis Training,
- Asthma Training
- Fire Safety training (Occupant Safety)
- Mandatory reporting training

Prior to commencement as an Educator Assistant, the Co-ordination Unit will require the following:

- Submit Application Form
- Interview in office
- Signing of Confidentiality Agreement
- Signing of Educator Assistant Contract
- Parent/Guardian permission of children in care that they accept you as the Educator Assistant.

Applicants Signature Date / /

Document Site: O:\Forms\ Educator Assistant Application Form	Administered: Administration Officer	Next Reviewed: 22 January 2016
Approved: Scheme Manager	Date Printed: 22 January 2015	Page 2 of 2